



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, California 95655 • Phone (916) 859-4305 • Fax (916) 859-3715

POLICY COMMITTEE – REGULAR MEETING

Thursday, February 10, 2022 – 5:15 PM

Remotely Via Zoom
Phone: (669) 900-6833
Webinar ID: 819 1376 4093#
Passcode: 458 167 716#

COMMITTEE MEMBERS

Director Grant Goid
Director D'Elman Clark
Director Walt White
Director Jennifer Sheetz - Alternate

CALL TO ORDER

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN COMMITTEE'S SCOPE INCLUDING ITEMS ON OR NOT ON AGENDA

CONSENT AGENDA

The Consent Agenda is acted upon with one motion unless a committee member requests separate discussion and/or action.

- | | Page No. |
|--|----------|
| 1. Action Summary Minutes
Recommendation: Approve the Action Summary Minutes for meeting of November 9, 2021. | 3 |

ACTION ITEMS

- | | |
|--|---|
| 1. Election of Officers (<i>Clerk Penilla</i>)
Recommendation: Elect a Chair and Vice Chair to the Policy Committee for 2022. | * |
| 2. Capital Improvement Program Policy (<i>Dave O'Toole, Chief Financial Officer</i>)
Recommendation: Approve the new Capital Improvement Program Policy and corresponding updates to the Reserve Funding and Capital Asset Policies, and refer to the full Board. | 4 |

PRESENTATION ITEM

- | | |
|---|----|
| 1. Data Security Policy (<i>Mat Roseberry, Director of IT</i>)
Recommendation: Review the newly created policy for informational purposes, no further action required. | 22 |
| 2. Password Policy (<i>Mat Roseberry, Director of IT</i>)
Recommendation: Review the newly created policy for informational purposes, no further action required. | 28 |
| 3. Electronic Mail Policy (<i>Mat Roseberry, Director of IT</i>)
Recommendation: Review the newly created policy for informational purposes, no further action required. | 36 |
| 4. Cell Phone Policy (<i>Mat Roseberry, Director of IT</i>)
Recommendation: Review the newly created policy for informational purposes, no further action required. | 40 |



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POLICY COMMITTEE AGENDA

THURSDAY, FEBRUARY 10, 2022

5. **Employee Personal Electronic Device Policy** (*Mat Roseberry, Director of IT*) **44**
Recommendation: Review the newly created policy for informational purposes, no further action required.

NEXT MEETING DATE: TBD

ADJOURNMENT

Posted on February 7, 2022

Melissa Penilla

Melissa Penilla, Clerk of the Board

* No written report